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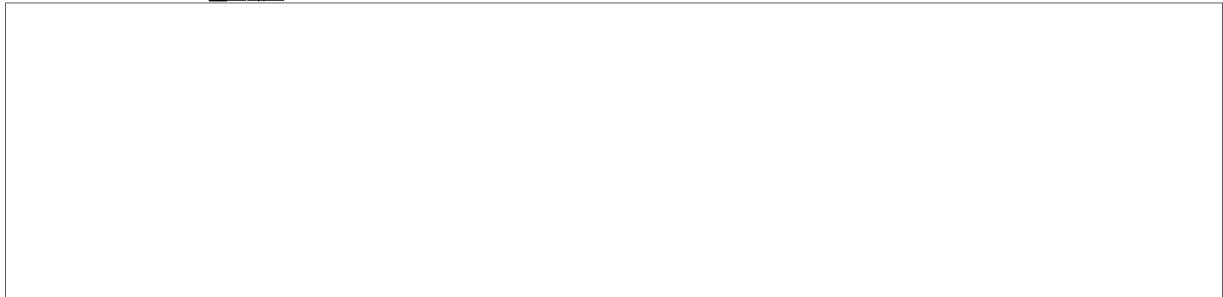
INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 21 DECEMBER 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. LIMS



(2) IMSS personnel are reviewing a draft of the LIMS User Manual. This document, which is not much more than an outline at this point, will be updated in conjunction with the LIMS development process and will provide instructional information and step-by-step procedures on how to use the LIMS system.

(3) On 21 December a LIMS Steering Committee meeting was held in which the project status was reviewed, those aspects of LIMS to become operational in February 1985 were described, and the associated master schedule for development activities was presented.

b. Data Administration Service (DAS) - A complete briefing on the DAS function has been scheduled for 10 January. Invitations for some ☐ position incumbents and other interested personnel will be mailed this week.

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c. Regulations

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Personnel Service and Recreational Activities - Concurred, provided that certain changes are made in several places where property accountability is discussed.

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Intraoffice Issuances - Concurred with minor comments.

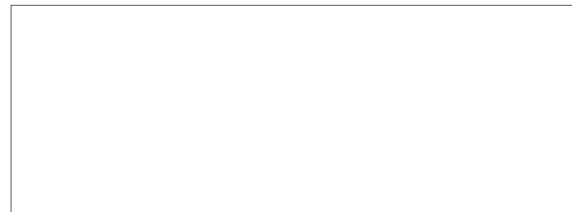
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Administrative Allowance - Concurred with minor comments.

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Travel to Yugoslavia for the Winter Olympics - Concurred.

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Technical Group/DAS/IMSS/OL
WEEKLY STATUS REPORT
Week of 12 to 16 December 1983

I. Major Activities During the Past Week:

A. Support to OL:

MISCELLANEOUS

members of the Technical Group, DAS/IMSS/OL, attended the GAS Enhancement Project Post-Implementation Conference on 15-16 December. The purpose of the conference was to review the process used to document, design, program, test and implement the project. Recommendations (lessons learned) for future projects were formalized and will be documented for distribution to interested persons. In attendance were database managers and working level representatives from the offices of Finance, Logistics, and Data Processing. The conference was planned and directed by Chief, Finance and Budget Division/ODP.

II. General Items:

None to report.

III. Problems:

FARS (Federal Automated Requisitioning System). The communications failure between FARS and DATEX still has not been resolved. DATEX can send records to FARS but as of Wednesday FARS has been unable to send to DATEX. We have informed the ODP Trouble Desk of the problem and they are trying to trace down the line link between FARS and DATEX with the help of the Technical Center. Meanwhile we are looking at others ways to communicate with DATEX.

ICS (Inventory Control System). ICS/INVOICE continues to present a problem in releasing certain records to SUSPENSE. A more detailed review will be performed on 19 December.

IV. Upcoming Events:

None to report.